



## **Friends of Wressle Village Hall Terms of Reference**

The Friends of Wressle Village Hall (FoWVH) associated as a voluntary group in August 2025. Anyone who lives in Wressle, or within the parish and has capacity to help is eligible and welcome to join. These Terms of Reference determine our purpose, values, and ways of operating until August 2026 when the terms will be reviewed.

### **Purpose of the Friends of Wressle Village Hall**

Members of the Friends of Wressle Village Hall work collaboratively to organise and promote social activities for local residents. We aim to maximise opportunities for residents to meet, take part in and enjoy a wide range of activities.

- Offer and provide the administration of bookings for events at the Village Hall.
- Agree costings for the hire on the Village Hall
- Raise funds towards the running cost of the Village Hall
- Form a strong line of communication between the FoWVH and the Parish Council
- Manage and keep updated the Wressle Village Hall website
- Keep residents updated regarding social events via the website, Facebook, emails and other marketing opportunities.
- Invite and encourage other residents to help in the running of events
- Approve any marketing associated with events organised by FoWVH

### **Expectations of Members**

- Be able to clearly explain and share the purpose and remit of the FoWVH
- Act as an advocate for the FoWVH and promote events to all residents
- Work together in a relationship based on honesty, authenticity, feedback and trust.
- Commit to attending planning meetings
- Volunteer to organise and run at least one event during the year
- Commit to ways of working for the common good.

### **Friends of Wressle Village Hall Members 2025 – 2026**

Jane Walker – Booking Clerk and Email Communication

Diane Heritage – Chair

Sarah Oakden - Secretary

Chris Reid – Website and Comms

Jackie Ross – Access and Inclusion

Jane Walton – Facebook Comms

Amy Lawton – Noticeboard and Comms

Paula Tunbridge – Link with booking Clerk

*Thomas Zugic*